

JOB OPPORTUNITY

YOU MUST BE A PERMANENT OR PROBATIONARY EMPLOYEE, A FORMER PERMANENT OR PROBATIONARY EMPLOYEE OR ON AN EMPLOYMENT LIST FOR THE CLASSIFICATION IN ORDER TO APPLY FOR THIS POSITION		00-01 RPA 007 EMSA
		PERSONNEL
Staff Services Analyst	312-013-5157-00x	Full-Time, 24 Month Limited Term
CLASS TITLE	POSITION NUMBER	TIME BASE
EMERGENCY MEDICAL SERVICES AUTHORITY	1930 9 TH STREET SACRAMENTO, CA 95814	Range A \$2410.00 - \$2865.00 Range B: \$2610.00 - \$3130.00 Range C: \$3130.00 - \$3765.00
AGENCY	LOCATION	RANGE
KAREN DeGUIRE (916) 322-4336	Flexible	Until Filled
SEND APPLICATION ATTENTION	WORK HOURS	FINAL FILING DATE
<p>JOB DUTIES:</p> <p>Under the supervision of the Health Program Manager I, and working under the direction of the Emergency Medical Dispatch (EMD)/EMS Communications AGPA, the incumbent will provide staff work for the Emergency Medical Dispatcher (EMD)/EMS Communications Program. Evaluate and assist in the revision and implementation of the State Communication Plan – assist local EMS agencies in communications planning. Provide technical assistance to a variety of state, local, federal and private providers, and others regarding the EMD\EMS Communications Program. Assist in the coordination of the Office of Traffic Safety EMD grant project, prepare quarterly reports and attend necessary meetings. Review EMD grant proposals from local EMS agencies. Monitor and evaluate the progress of grants awarded to local EMS agencies for EMD\EMS Communications related projects.</p> <p>The incumbent will be on call outside normal working hours to participate in the mobilization of disaster medical resources in response to a disaster.</p> <p>APPLICATIONS WILL BE SCREENED AND INTERVIEWS WILL BE SCHEDULED</p>		
<p>DESIRABLE QUALIFICATIONS:</p> <p>Ability to conceptualize, plan and implement - ability to work independently as well as part of a team; and the ability to act with flexibility and tact</p>		
<p>SELECTION CRITERIA:</p> <p>Strong written, analytical, interpersonal and oral communications skills are required.</p>		

CALIFORNIA STATE GOVERNMENT * EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, CIVIL SERVICE RULES, AND A SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

CALIFORNIA RELAY SERVICES: FROM TDD PHONES: 1-800-735-2929